

Regular Meeting Minutes of the McBain City Council November 12, 2018  
held at the meeting room of the fire station, 7:00 pm

Present: Mayor Roberts, D. Heuker, Kubiak, Lutke, Warren, Heethuis, D. Smith, M. Smith, Heidi Heuker, Craig Fisher, Mike King, Frye Family

Absent: none

Called to Order by Mayor Roberts @ 7:00pm

Pledge of Allegiance

Invocation by Doug Smith

- **Motion** by Lutke, supported by Smith to approve the agenda, approved 6-0.
- Motion by Heuker, supported by Lutke to approve the October minutes, approved 6-0.
- Motion by Lutke, supported by Smith to receive financials as presented, approved 6-0.

**Public input** – Frye updated council on the progress with DEQ cleanup. DEQ hopes to finish cleanup at the end of this week. Frye hopes to install the gas tank in December if everything is ready on schedule.

**Treasurer report-**

**Clerk report –**

- Motion by Heuker, supported by Kubiak to adopt the resolution establishing Poverty Guidelines for Exemption from Property Tax Contributions, approved 6-0.
- Motion by Heethuis, supported by Heuker to put the State of Michigan money from PA 207 into our Local Street fund, approved 6-0.

**Fisher/King DPW Report**

- Paving is completed, more gravel needs to be put down on the edges.
- Valve turning and leak detection is finished and a couple leaks were discovered and will be addressed.
- Motion by Lutke, supported by Heuker to notify Twisted Cow there is a leak under their building and water will be shut off on November 21, 2018 pending repair, approved 6-0.
- DPW will follow State regulations for the necessary repairs.
- Fiber optic line cost estimate from water tower to DPW office was given to the utility committee for review.
- Grand Traverse Mobile Communications has recommended the Dialer and PLC controller which allows the computer system to send alerts to the DPW if necessary. Fisher will get a written quote.
- Truck replacement is waiting on the insurance adjuster information. DPW is researching what might be available.

**Old Business**

- Townships are working on the Fire Charges Resolution.

**New Business**

- Motion by Lutke, supported by Smith to approved the November budget amendments as presented. Approved 6-0.

**Mayor report-**

- Motion by Heethuis, supported by Lutke to allow **no** sales establishments for marihuana in the City of McBain, approved 6-0.
- Dog issues were discussed. Fines will be issued from this point forward for ordinance violations.

**Committee Reports and Recommendations**

- Heuker will research increasing rent for the EMT garage.
- Heethuis has contacted Jim Lutke about a land purchase. After discussion they decided on a lot size of 125 by 150 near the RR right of way for \$6000.00. Motion by Heuker, supported by Kubiak to authorize Heethuis to work on a contract up to \$6000.00 with Jim Lutke for this piece of property, approved 5-0 with Lutke abstaining.
- Lutke reported that the Master Plan draft will be ready for council review at our December meeting. Then it will be put out for Public Comment for 63 days after which the council can give final approval.
- The Planning Commission approved a request from Ryan Westdorp for a variance from the C-2 requirement for 10 foot setback to a 5 foot setback for his new building. Motion by Heethuis, supported by Smith to approve the variance approved by the Planning Commission, approved 6-0.
- Warren asked about Christmas decorations. Motion by Lutke, supported by Heuker to contact Geers Farm about putting up the city decorations again, approved 6-0.
- Smith reported for the utility committee. Motion by Heuker, supported by Lutke to have Russell Westdorp be on call from now to April 30,2019 for not more than 25 hours per week to help the DPW with snow removal etc., approved 6-0.
- Motion by Heehuis, supported by Lutke to increase the water/sewer rates to \$73.00 for water and \$60.00 for sewer per quarter, per REU for 4 quarters beginning the 2<sup>nd</sup> quarter of 2019, approved 6-0. This is necessary to cover all of the expenses for new state requirements regarding safe water for our community.
- Motion by Heethuis, supported by Lutke to hire Fleis & VandenBrink to do the additional testing needed to determine phosphate effectiveness in improving our water quality for a cost of \$3970.00, council wants to see the written report, approved 6-0.
- December 1<sup>st</sup>, 2018 is our Christmas Tree Lighting event. It starts at 3:30 and the tree will be lit at 5:30.

- Heethuis will be ordering uniforms for the DPW workers.
- Motion by Lutke, supported by Kubiak to enter Closed Session (9:20pm) to discuss the sale/purchase of property, approved 6-0 by roll call vote.
- Mayor ended the Closed Session at 10:02pm
- Mayor adjourned the meeting at 10:07pm
- Motion by Lutke, supported by Smith to give \$50.00 gift certificates to L & J Meat Market to our DPW employees, 2 seasonal and 2 full time, approved 5-0 with Heuker abstaining.
- Motion by Lutke, supported by Kubiak to post Lot 2 in the Industrial Park for sale with a minimum bid of \$22,230.00, approved 6-0.
- Meeting adjourned 10:07pm

Marcia Smith,  
McBain City Clerk