

Regular Meeting Minutes of the McBain City Council December 11, 2017
held at the meeting room of the fire barn, 7:00 pm

Present: Roberts, D. Heuker, Heethuis, D. Smith, M. Smith, Fisher, King, Kubiak, Lutke, Lori Warren, Dean Smallegan, Cadillac News rep. Karen Usher

Absent: DeBoer, H. Heuker

Called to Order by Mayor Roberts @ 7:00pm

Pledge of Allegiance

Invocation by Doug Smith

- Mayor Roberts read a letter of resignation received from Jay DeBoer. Motion by Lutke, supported by Heethuis to accept DeBoer's resignation with regret, wishing him the best and thanking him for his service to the City of McBain, approved 5-0.
- Motion by Lutke, supported by Heuker to approve the November regular meeting minutes, approved 5-0.
- Motion by Smith, supported by Kubiak to approve the November financials as presented, approved 5-0.
- Unprotected funds- the finance committee is working with Chemical Bank come up with a plan to cover our funds more completely. Chuck Heethuis and Heidi Heuker will meet with Chemical Bank to make these adjustments.

Public Input- Dean Smallegan invited council to attend the Long range planning meeting the county is hosting on December 18, 2017 at the Lake City EMS building at 4:00pm.

Treasurer Report-

- none

Fisher/King DPW Report

- Water testing according to state guidelines is being done.
- Well #4 is back on line and working
- DEQ will be excavating a large amount of dirt in the process of cleaning up the property at the corner of Maple and M66. This will be done in the spring and the utility committee will be researching the impact on our water main that also runs through that area.
- **REMINDER:** It is not allowed to plow or snow blow snow into the street. This is a violation of our city ordinances and if it continues tickets will be issued.
- Ellen's Equipment would be willing to store our leaf wagon in their building for \$300.00 per month.
- Checking on generator to keep the water tower and communication system functioning in case of power outage.
- New Printer is ordered for the DPW.

Old Business

- Council is still looking for another person to serve on the Planning Commission.
- Cemetery Map – finding a place to start
- Renting hay land around the sewer pond was awarded to Veddler Dairy. They have a few questions for council to consider in regards to overhanging trees, right of 1st refusal. The bidding process will stay in place.

New Business

- Any McBain resident who has a desire to serve on the City Council should submit their name to a council member or the City Clerk before January 5, 2018.
- Motion by Heethuis, supported by Heuker to approve the Mayor's appointment of Doug Smith to the Chair of the Utility Committee, approved 4-0 with Smith abstaining.
- Motion by Heuker, supported by Smith to approve appointing Clark Dykhouse to a seat on the TIFA/DDA board, approved 5-0.

Committee Reports and Recommendations

- **Finance**-set December 21st at 7:30 at the fire station meeting room as the date for reviewing the proposed budget for 2018/2019.
- **Lutke**, the utility committee submitted recommendations for the REUs for Viking and Biewer Sawmill. Motion by Heethuis, supported by Kubiak to accept the recommendations as presented, approved 5-0.
- **Planning Commission** and EDC will meet Wednesday, Dec 13th as posted. Also, Steve Brimmer and DeKryger came to the planning commission meeting and shared very preliminary plans for a preschool/daycare building on Roland St.
- **Doug Smith** wanted to say "Thank you" to the Fire Department for hanging the lights for our Christmas tree lighting. Council expressed thanks to Smith and the Baptist church for the festivities of the Christmas tree lighting. It is a wonderful time for community gathering and fellowship.
- **Heethuis** ordered uniforms for DPW.
- **Mayor** Roberts would like to see a committee formed to revive a summer community celebration. Motion by Lutke, supported by Heuker to give council approval for this summer community celebration, approved 4-0 with Smith abstaining. Doug Smith and Lori Warren will head this up.
- Motion by Lutke, supported by Smith to enter Closed Session approved by roll call vote 5-0. 8:30pm
- Motion by Smith, supported by Kubiak to rise from Closed Session, approved by roll call vote 5-0. 9:20pm

- Motion by Smith, supported by Kubiak to do Christmas gift certificates for our 2 full time employees and our 2 seasonal employees, approved 4-0 with Heuker abstaining.
- Report was received on the proposed sale /purchase of property and permission was granted to Mayor Roberts and Lutke to follow up on this matter.
- Motion to adjourn at 9:25 by Heuker, supported by Heethuis, approved 5-0.

Marcia Smith,
McBain City Clerk